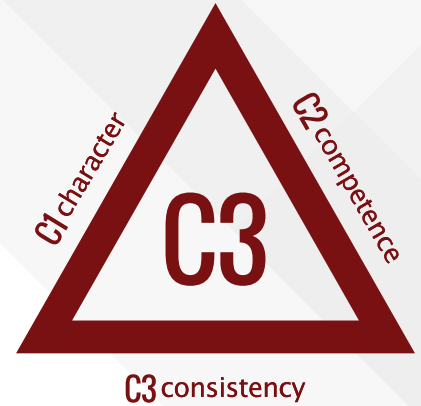


MEETING PLANNER

Use this sheet to organize your monthly Character Core meeting with employees or small group discussion as a team.

MONTH/TOPIC: _____



1) "BOLT DOWN"

Why is this month's character focus or core strength important for your organization? How does this concept connect with your mission or values? Can you share any personal illustrations?

2) MEETING DETAILS

- Date & Time: _____
- Location: _____
- Meeting Organizer: _____
- Setup & Logistics: _____
- Presenter: _____

3) RECOGNITIONS

Who will receive public recognition during the meeting for a work anniversary, birthday, or special occasion? (Purchase or download certificates from the Strata Leadership store.)

1. _____
2. _____
3. _____
4. _____

CHARACTER CORE MEMBER RESOURCES:

- Introduction Video
- Instructional PowerPoint®
- Magazine (with discussion questions for small groups)
- Posters for facility
- Character Core e-mail for all employees
- Core Insights e-mail for management team
- Permission to use up to 300 words per month in company newsletters, etc. with citation: *Courtesy of Strata Leadership. www.strataleadership.com.*
- Shop strataleadership.com for awards and gift ideas.

